



Advisory Bulletin
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Sent Via Email

RE: Use of a **Notarized Affidavit** for Mid-Roof Inspections

Dear Building Code Official/Dept:

CRA's Building Code & Standards Committee was recently made aware of a creative and practical method to process mid- roof inspections.

The municipalities of Berthoud, Broomfield, Estes Park and Larimer County utilize a legal **notarized affidavit** in lieu of a mid-roof inspection and in some cases a final inspection.

The CRA believes under certain conditions, using a **notarized affidavit** in lieu of a mid roof inspection would benefit the building department, homeowner and contractor.

- A **notarized affidavit** would reduce the number of phone calls and labor hours involved in setting up inspections resulting in saving all parties time and money while enforcing the code.
- The **notarized affidavit** could be used with **pre-approved contractors** or as solution for those projects that have failed to get a mid-roof inspection due to weather or high inspection demand.
- A **notarized affidavit**, would legally bind the contractor to perform the necessary requirements that the building department requires.
- A building department's **notarized affidavit** could provide written clarity of what is required for the roof permit and comply with the roofing code.

Sample mid-roof inspection and roof membrane **affidavit** forms can be viewed at www.colorado.gov (*just type "mid roof affidavit" into the website's search box by clicking on the magnifying glass symbol*).

We are not asking to eliminate mid-roof inspections, but rather offering an alternative solution that would be available to building departments and roofing contractors.

Action Request:

The Colorado Roofing Association requests that code officials utilize a **notarized affidavit** when appropriate.

Best Regards

CRA Building Code & Standards Committee
Board of Directors